



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



बिहार सरकार

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

Ref:- BRLPS/Estt/221/08/533

Date:- 22.05.25

INVITATION OF BID FOR SUPPLY OF FURNITURE & FIXTURE UNDER LIMITED TENDERING PROCEDURE.

To

Dear Sirs,

Sub: **INVITATION OF BID FOR SUPPLY OF FURNITURE & FIXTURE.**

1. You are invited to submit your most competitive bid for Supply of the following items :

Sl. No.	Name of Items	Quantity	Delivery Period	Place of Delivery
1.	3 Dr Pedestal for Work Station Size- 900 X 600 Make- Godrej or Equivalent	10	Within 30 days from the issue of work order.	BRLPS/LSBA office, Sai Corporate Park, B Block, Rukanpura, Patna.
2	3 Dr Pedestal for Work Station Size – 1050 X 600 Make- Godrej or Equivalent	10		
3.	Wish Recta Work Station with CPU Trolley and KBPT (Pedestal not included) (Face to Face for 10 person) Size-900 X 600 Make- Godrej or Equivalent	10		
4.	Wish Recta Work Station with CPU Trolley and KBPT (Pedestal not included) (Face to Face for 10 person) Size-1050 X 600 Make- Godrej or Equivalent	10		

2. Bihar Rural Livelihoods Promotion Society (BRLPS) is a registered society under Department of Rural Development, Govt. of Bihar.

3. Important Dates and Times/Bid Document

- | | | | |
|-----|---|---|-------------------------|
| 3.1 | Issuance of bid document | - | 22/05/2025. |
| 3.2 | Last Date & Time for Submission of Bids | - | 03:00 PM on 05/06/2025. |
| 3.3 | Opening of Bids | - | 03.30 PM on 05/06/2025. |

Note: Interested bidder may attend the opening of bids.

Any addendum/clarification if any, will be uploaded on BRLPS Website.

Copy



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

4. Qualification criteria

- Having registration under GST. Signed photocopy of certificate to be attached.
- Minimum Average Annual Turnover should be **Rs 30 lakh** during financial year 2021-22 2022-23 and 2023-24. Photocopy of audited balance sheet & P/L account should be attached or certificate from CA should be attached).
- Having experience of supply of Furniture & Fixture in Government offices/banks/local bodies. Signed and stamped photocopy of at least one purchase orders should be attached.
- Bidder should submit a undertaking that they have their own shop of furniture and fixture items.
- Bidder should submit a undertaking that they have not been blacklisted/debarred from Government offices/banks/PSUs/Local bodies.

5. Bid Price

- Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- Applicable GST must be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
- The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.
- Statutory deduction will be made at source, if applicable.
- GST in connection with the sale shall be shown separately.
- The bidder has to quote rate for all the items.
- The price shall be quoted for all the items strictly as described in Annexure-A and for full quantity.

6. Submission of Bids:

- A bidder shall submit only one quotation in a sealed envelope. A bidder shall not submit more than one bid.
- The bidder must mention full detailed specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like "complying"/"compliant" is not sufficient.
- Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.
- For bids submitted by post or courier, it is bidder's responsibility that bids reach the purchaser's office before the scheduled date and time of closure of submission of bids.

7. Bid Security

An amount of Rs.18,000 (Rupees Eighteen Thousand only) is to be deposited as bid security in the form of Demand Draft/Bank Guarantee in favor of Bihar Rural Livelihoods Promotion Society, Patna Bid/s received without bid security shall be treated as non-responsive. If the successful bidders fails to accept work order/refuse the sign the agreement, the bid security may be forfeited.

8. Delivery and Installation of Items.

- Bidder has to supply and install the items at BRLPS/ LSBA office, Sai Corporate

conv



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

Park, B Block, Rukanpura, Patna.

- 8.2 Successful bidder has to provide support to BRLPS/LSBA office during the Warranty Period for getting services from the OEM.

9. Liquidated Damages for delay in supply

An amount equivalent to 0.07% per day will be imposed due to delay in supply and installation of above items beyond the stipulated deadline for supply and same will be deducted from the invoice of supplier. In case of exceptionally long delay, purchase order may be cancelled and performance security may be forfeited.

10. Validity of Bid.

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

11. Evaluation of Bids

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed and
- (b) Conform to the terms and conditions, technical specifications and qualification criteria.
- (c) And have quoted rate for the entire item.
- (d) Evaluation of bid shall be made for whole items. For this purpose, all sub-items and accessories, if any, of an item will be taken together and considered as one item.
- (e) GST in connection with services shall be taken into account in evaluation. It is mandatory to mention the GST amount in the attached price format.
- (f) Who has quoted the lowest evaluated price?

12. Award of Contract

The Purchaser will award the contract to the bidder whose bid has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has technical capability to execute the work and has quoted the lowest evaluated price.

12.1 **Notwithstanding the above, the Purchaser reserves the right to accept or reject any bid and to cancel the bidding process and reject part/all bids at any time prior to the award of supply.**

12.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.

12.3 In case, if L1 agency fails to do the job, BRLPS may take the services of L2 agency on L1 rate.

12.4 BRLPS/LSBA may increase the quantity as per requirement at the quoted rate. The rate will be valid for one year.

13. Performance Security

Successful bidder will have to deposit a performance security amounting to 5% of the awarded cost prior to issuance of purchase order. The performance security should be submitted in the form of Bank Guarantee issued from any Nationalized/Scheduled Indian Bank in favor of Bihar Rural Livelihoods Promotion Society, Patna. The performance bank guarantee will be returned to the successful bidder

50/1



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



बिहार सरकार

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

after successful completion of entire supply, installation and payment thereof. No Interest will be paid on performance security.

14. Dispute Resolution

The purchaser and the successful bidder shall make every effort to resolve amicably by direct informal negotiation of any disagreement or dispute arising between them under or in connection with the issued purchase order. If, the parties have failed to resolve their dispute or difference by such mutual consultation, the courts in Patna, Bihar shall have the sole jurisdiction to settle the dispute.

15. Payment

Payment shall be made within 30 working days (excluding Sundays and Holidays) after satisfactory delivery. The supplier has to submit the bill for payment after completion of the entire assignment. Bidder must submit E-Way bill (in duplicate) along with installation report. Payment will be made within 30 working days (except Holiday & weekly off) after satisfactory delivery & installation and receipt of **E-Way bill**.

We look forward to receiving your quotations and thank you for your interest in this project.

Encl.:

Annexure I- . Format of Quotation.

(Dr Santosh)

Procurement Specialist



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



बिहार सरकार

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

Annexure-I

Price Format

Description of Goods/Work: Supply and Installation of Items

Sl. No.	Description of the items	Specification of the items offered for service	Quantity and Unit	Price for each unit (Rs.)				Total Price	
				Unit rate including excise, customs duty & excluding GST	GST	Transportation , Insurance, Local incidental costs etc.	Quoted Unit Rate (5+6+7)	In Figures	In Words.
1	2	3	4	5	6	7	8	9	10
1	3 Dr Pedestal for Work Station Size- 900 X 600 Make- Godrej or Equivalent		10						
2	3 Dr Pedestal for Work Station Size – 1050 X 600 Make- Godrej or Equivalent		10						
3	Wish Recta Work Station with CPU Trolley and KBPT (Pedestal not included) (Face to Face for 10 person) Size-900 X 600 Make- Godrej or Equivalent		10						



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



बिहार सरकार

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in

4	Wish Recta Work Station with CPU Trolley and KBPT (Pedestal not included) (Face to Face for 10 person) Size-1050 X 600 Make- Godrej or Equivalent		10						
Total Price									

Note: In case of discrepancy between unit price and total price, the unit price shall prevail.

Total bid price (in figures) Rs.

(In words) Rupees.....

We agree to supply & demonstrate the quality of the above goods in accordance with the technical specifications for a contract price quoted against each item within the period specified in the Invitation for Bids.

Signature of Bidder:.....

Name:.....

Business Address:

.....

Email ID & Mob. No.....